

Agenda



Listening Learning Leading

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Date: 13 October 2014

Website: <http://www.southoxon.gov.uk>

A MEETING OF THE

Scrutiny Committee

WILL BE HELD ON TUESDAY 21 OCTOBER 2014 AT 6.00 PM

COUNCIL CHAMBER, SOUTH OXFORDSHIRE DISTRICT COUNCIL OFFICES

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Members of the Committee:

Mr David Turner (Chairman)

Ms Joan Bland (Vice-Chairman)

Mrs Celia Collett, MBE

Mr Steve Connel

Mr John Cotton

Ms Kristina Crabbe

Mrs Pat Dawe

Mr Will Hall

Mrs Eleanor Hards

Mr Paul Harrison

Ms Elizabeth Hodgkin

Mr Alan Rooke

Mrs Margaret Turner

Substitutes

Mr Roger Bell

Mr Felix Bloomfield

Mr David Bretherton

Mrs Dorothy Brown

Mr Bernard Cooper

Mr Philip Cross

Mrs Margaret Davies

Mr Leo Docherty

Mr Mark Gray

Mr Tony Harbour

Mr Marcus Harris

Mr Marc Hiles

Mrs Ann Midwinter

Mrs Denise Macdonald

Ms Anne Purse

Mr Robert Simister

Miss Rachel Wallis

Mr Michael Welply

Mrs Jennifer Wood

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much notice as possible before the meeting.

1 Apologies

2 Declaration of disclosable pecuniary interest

3 Minutes of the previous meeting

To approve the minutes of the meeting on 16 September 2014 (circulated separately).

4 Welfare Reform Act 2012 - effect on South Oxfordshire residents (Pages 5 - 10)

To receive the report of the head of finance.

5 IT Procurement (Pages 11 - 14)

To receive the report of the head of HR, IT and Technical Services.

6 Work Programme (Pages 15 - 22)

To consider the indicative work programme of the Scrutiny Committee.

MARGARET REED

Head of Legal and Democratic Services

Scrutiny Committee Report



Report of Head of Finance

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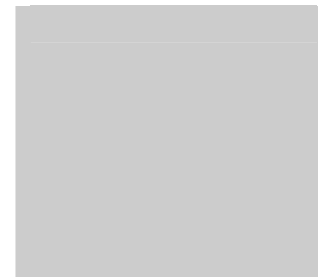
Cabinet member responsible: David Dodds

Tel: 01844 297714

E-mail: david.dodds@southoxon.gov.uk

To: Scrutiny Committee

DATE: 21 October 2014



Welfare Reform Act 2012 – effect on residents

Recommendation

That Scrutiny Committee considers the report and reports any observations to the Cabinet member for Finance

Purpose of Report

1. From 1 April 2013 there were fundamental changes in the way housing benefit (HB) was calculated for tenants in social housing. The “**social sector size criteria**” rules, commonly known as the spare room subsidy or bedroom tax reduced the HB paid to some tenants which resulted in a shortfall (or increasing an existing shortfall) between HB received and the rent payable to a social landlord. This report will explore the effects on the tenants affected from the council’s perspective including the mitigating impact of discretionary housing payments (DHP).
2. From 1 April 2013 the Government introduced a national “**benefit cap**” for benefit claimants. This change meant that **no family would receive more than £500 per week in benefits or (£350 for a single person)**. This report will explore the impact of this change on our benefit claimants including the mitigating impact of discretionary housing payments (DHP).

3. From 1 October 2013 the Government introduced **universal credit (UC)** which is administered by the Department for Work and Pensions (DWP) This report will update members on the current situation and progress of this change.

Strategic Objectives

4. The welfare reform changes threw up a challenge for the council especially as they were and continue to be very much in vogue and continue to be closely scrutinised nationally as well as locally. Managing and delivering these changes were key and therefore contribute to our objective of “**excellent delivery of key services.**”

Background

5. The **social sector size criteria** rules mean that a household with **one** bedroom more than it needs, will have a weekly **cut of 14 per cent**. For **two** or more bedrooms, the cut is **25 per cent**. In essence the calculation will reduce the eligible rent by the given percentages and then the HB will be awarded against the lower rent figure – which means HB can be wiped out totally for some claimants. This change only applies to working age benefit claimants **not pensioners** (meaning those aged 16 to pension credit age – 61 and a half at April 2013). The Government’s rationale for intervention was to bring the social sector in line with the private sector housing provision (which already has size criteria reductions) to reduce the national HB bill **and** to secure behaviour changes amongst social housing tenants (e.g. incentivise tenants to move).
6. The Government acknowledged that the **social sector size criteria** rules would result in an increase in **Discretionary Housing Payment (DHP)** applications upon local authorities. **DHP’s** are free standing payments made at the discretion of a local authority to help with housing costs. The Government therefore increased the council’s **DHP** grant to allow it to award **DHP’s** up to **£122,000** which was an increase of **£61,000** upon 2012/13. For 2014/15 the **DHP** pot is **£155,000**.
7. The **benefit cap** was introduced to cap household benefit payments from July 2013, so that no workless family could receive more in welfare than median after tax earnings for working households. There are exemptions from the cap and these include households where the claimant, partner or any children are in receipt of Disability Living Allowance, Personal Independence Payments, Attendance Allowance, Industrial Injuries Benefits, War Widows and War Widowers pension etc.
8. **Universal Credit** was introduced during 2013 in a number of pilot areas, principally in the north-west of England. It is fair to say that its implementation has encountered a number of problems along the way. **UC** plans to wrap together housing and other benefits (including tax credits) into one monthly payment for claimants.

The effects on residents:

Social sector size criteria rules

9. At the beginning of April 2013 there were **474** social tenants who were to have their HB cut by the **social sector size criteria** rules by a total of **£486,702**. By **September 2014** this had fallen to **344** tenants (**a reduction of 27 per cent**) and

the HB cut had reduced to **£334,932**. In April 2013 **6.5 per cent** of the HB caseload was subject to the **social sector size criteria** rules, whilst by September 2014 this had fallen to **5 per cent**. At the same time the total benefit caseload has fallen from 6,900 to 6,700 (a reduction of 3 per cent).

10. During 2013/14 the council saw the expected influx of **DHP** applications, mainly as a result of tenants of being informed of the changes and their consequences and, encouragement by their social landlords (especially Soha in our area). The council received **212** applications during the year and made awards to **139** whilst refusing **79**. The council spent **£106,000** on all **DHP** awards out of the £122,000 **DHP** pot, with **£61,500** being awarded to those affected by the **social sector size criteria** rules. Out of the applicants refused, only one appealed to the council's **HB Appeals Panel** to reconsider the officer decision. The officer decision was upheld. It is fair to say that due to the robustness and transparency of the application process appeals have been very rare over recent years and this continued to be the case during 2013/14.
11. **During 2014/15**, to the end of September council has received **40** applications and made awards to **27** whilst refusing **13**. It has spent **£45,000** on all **DHP** awards out of the **DHP** pot of £155,000, with **£25,000** being awarded to those affected by the **social sector size criteria** rules.
12. In July 2014 an analysis of the cases which were in receipt of a **DHP** due to the **social sector size criteria** rules in July 2013 was done, to gauge what had happened to the cases one year on. Out of the **67** cases in receipt of a **DHP** in July 2013:
 - **32** (47%) had reapplied for a further **DHP**. **21** (31%) were granted 1 or more further awards. **11** (16%) were turned down.
 - **13** (19%) had moved. **2** (3%) had moved out of the area. **10** (15%) had moved to a smaller property and no further deduction was in place. **1** (1.5%) moved to a smaller property from a 25% deduction to a 14% deduction.
 - **8** (12%) returned to work and are no longer on HB.
 - **4** (6%) had a change in the household size, of which 3 (4.5%) meant there was no further deduction and 1 (1.5%) meant the deduction decreased from 25% to 14%.
 - **4** (6%) have reached pension age and are no longer subject to the deduction.
 - **1** (1.5%) had died.
 - **3** (4.5%) are still in receipt of **DHP**.
 - **29** (43%) have to make up a deduction of 14%.
 - **7** (10.5%) have to make up a deduction of 25%.

- **4** (6%) had the benefit of the pre-1996 loophole, which meant that the claimant received the maximum entitlement of Housing Benefit for the period 01/04/13 to 03/03/14.

13. From the data above it seems that generally our social housing tenants are accepting that they need to contribute to their rent or find work if they want to remain in property which is deemed too large for their needs.

Benefit cap

14. The **benefit cap** has had less of an impact in the district. When it was introduced in July 2013 there were **23** households affected. As at September 2014 this has reduced to **22**.

15. During **2013/14** the council received **9 DHP** applications from households affected by the cap. **5** households were awarded DHP whilst **4** were refused. During **2014/15** to date we have received **1** application which was refused.

Universal credit

16. In September 2014 the DWP announced that **UC** will be rolled out across the country to all Jobcentres and Local Authorities from early next year. National expansion of **UC** will commence from February 2015 for single claimants previously eligible for Jobseekers Allowance. As far as the council is concerned this will have minimal impact as many single **UC** claimants are not tenants and therefore will not be responsible for housing costs. However, there will be some future potential issues when UC is rolled out in its entirety. These include:

- **Direct Payment to tenants** – Under **UC** tenants will receive their housing costs direct to themselves. At the moment, the vast majority of tenants in social housing have their **HB** paid direct to their landlord. There are fears that paying social tenants direct will lead to an increase of rent arrears as they are not used to budgeting to pay their rent. The **DWP** has run a direct payment demonstration project with 6 local authorities (including Oxford City). A report on the project was released in December 2013. It showed that collection rates were 94% (Soha, in their 2014 annual report stated year end arrears were 1.7%). The 6 local authorities reported intensive efforts to ensure tenants did not fall into arrears, which may not be able to be replicated nationally.
- **Budgeting** - Payments of UC will be paid calendar monthly in arrears, reflecting the way most employees are paid today. At present, many social security benefits are paid weekly, such as Job Seeker's Allowance, Employment and Support Allowance and Income Support. There are fears that many UC claimants will struggle to adjust to the financial discipline of making their payments last a calendar month. This could potentially lead to increased debt, or people turning to unsuitable sources of finance such as payday loans.
- **Self-employed** - Unlike present means tested benefits, UC will have a minimum income floor for self-employed people. This means that self-employed claimants will be treated as earning the minimum wage (£6.50 per hour from October 2014), regardless of actual income. There will be a 12

month starting up period, where the minimum income floor will not apply for new self-employed businesses. Like employers, self-employed people will be expected to report their earnings monthly. The number of self-employed is at its highest ever rate (ONS: 15% of the workforce 2014; 11.8% in 2000). Average income has fallen from £223.00 per week in 2002 to £207.00 per week in 2013. For “the man with a bucket” type of self-employment, it is likely that reaching the minimum income floor within 12 months may be difficult. There is a fear that people will be discouraged from entering into self-employment.

Financial Implications

17. There are no financial implications arising from this report other than the council would be required to fund any awards of **DHP** if it exceeded the £155,000 Government grant.

Legal Implications

18. There are no legal implications arising from this report as all the welfare reform changes which have been implemented are statutory changes.

Risks

19. There are no risks arising from this report.

Other implications

20. As part of the Welfare Reform Act changes the Government transferred the responsibility for Crisis Loans and Community Care Grants to local authorities, in our area to Oxfordshire County Council. Crisis Loans were intended to help people with their immediate short-term needs in a crisis, while Community Care Grants were non repayable grants to help people live independently in the community. The amounts transferred to local authorities were not ring-fenced and each local authority set up its own scheme as it saw fit. Oxfordshire set up its Support Fund in April 2013. Awards were predominately in goods and not cash, which would only be awarded in exceptional circumstances. Oxfordshire County Council closed its scheme in March 2014, using some of the money to support more vulnerable groups, such as care leavers, in its existing budget.
21. The welfare reform changes did mean additional work for the council and its contractor Capita. The increase in DHP applications added to existing workloads whilst the benefits contact centre in Coventry handled **21,944** benefit telephone calls (**5,716 more than in 2012/13**) generally as a result of the welfare changes.
22. From the council’s **Housing Services** perspective the overall message is that welfare reform has not had a significant impact upon homelessness to date. This can be evidenced from the following statistics:

- **The number of homelessness acceptances** (we accept an ongoing duty to accommodate the household)

2012/13	44
2013/14	40

2014/15 projected 34

• **The number of households in temporary accommodation**

2012/13	15
2013/14	19
2014 /15 projected	20

23. From **Soha's** (the council's largest provider of social housing) perspective, its 2014 annual report reported that c.500 tenants were affected by the **social sector size criteria** rules in 2013. By the end of 2013/14, Soha had downsized **37** affected tenants. By the end of 2013/14, the level of rent arrears stood at 1.7% (the target was 2.00%). Soha employs 1 full time Welfare Reform Project Officer. He helps with budgeting, managing debt and accessing various services. Soha also works with various partners to support tenants dealing with the benefit amendments, including the council, advice agencies and credit unions.

Conclusion

24. Although the Welfare Reform Act has provided challenges to the council (and its partners) to date, the implementation of the changes has been well managed and this seems to have helped mitigate the effects. There is no denying that the **social sector size criteria** rules have affected a number of households but the impact does not seem to have been as widespread as first thought. The households affected by a cut in benefit have dropped by 27 per cent in the first year and the view is that many are choosing to remain in their existing accommodation and meet the cost of this choice. The **benefit cap** has affected fewer households but again it seems that generally those households have managed to cut their cloth accordingly. **UC** has not impacted upon the district yet, although there are potential issues around the corner should its implementation come to fruition.

Background Papers

- None

Scrutiny Committee



Report of Head of HR, IT & Technical Services

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Wards affected: All

Cabinet member responsible (South):

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To: Scrutiny Committee

DATE: 21 October 2014

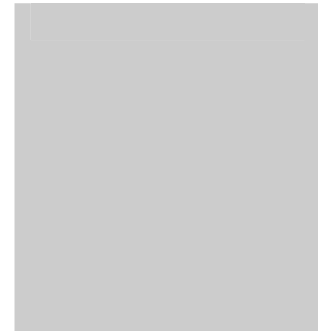
Cabinet member responsible (Vale):

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E-mail: regwwaite@aol.com

To: Scrutiny Committee

DATE: 23 October 2014



IT infrastructure

Recommendation

That the committee reviews the contents of this report and provides comments to the relevant cabinet member.

Purpose of Report

1. This report updates the scrutiny committee on progress of the information technology (IT) infrastructure project, providing an opportunity for discussion in advance of final decisions being taken on a number of elements of the procurement.

Background

2. The councils' IT infrastructure is aging and there is a project in progress which will bring the IT systems up to date, offering improved resilience and a better experience for all users, including employees and councillors. The cabinet portfolio holders for IT are members of the project board.
3. Budgets for 2014-15 have included provision of both capital funding for the acquisition of new equipment, and increased revenue funding in order to support the improved systems.

4. Design work was carried out in two phases with external consultancy advice. A high level design was delivered in December 2013, enabling us to make the necessary budget provision, and a more detailed design model was completed in June 2014.
5. We are currently in the process of procuring the major elements of the new IT infrastructure.

Co-location and networks

6. In order to achieve greater resilience and higher availability of systems, we will "co-locate" the IT infrastructure in a purpose-built data centre owned and managed by Surrey County Council (SCC). SCC specifically constructed this data centre with the intention of sharing it with other public sector organisations, and most of the district councils in Surrey have their equipment hosted there. A secondary data centre in another location provides a stand-by in case of disaster at the primary site.
7. The new IT infrastructure will be installed at the Surrey data centres, enabling us to make the transition smoothly once everything is ready. Much of the equipment currently at Crowmarsh Gifford and Abingdon will then be decommissioned, though it will be necessary to move a small number of existing servers to Surrey.
8. As a part of the project we are replacing our existing wide area network which links our various buildings. Individual cabinet member decisions were made in August awarding the new network contract to Vodafone. The agreement with Vodafone is part of a broader contract let by Oxfordshire County Council and in which we can be included.
9. The network upgrade will introduce a higher capacity connection to the Crowmarsh Gifford offices, as well as a stand-by circuit in case of failure of the primary. These measures will offer enhanced resilience and network performance.
10. It is also worth noting that the new network will include the White Horse Leisure and Tennis Centre, enabling us to offer an improved IT service there during elections.
11. We are also upgrading the wireless network provision at council offices including The Beacon and Cornerstone. We will be able to provide not only guest access as now, but also secure wireless access to the council network for those for whom it is appropriate.
12. Co-location and network contracts are for a two year term so that they do not impede the potential outsourcing of the IT service as part of the 2016 corporate services contract.

Servers and desktops

13. At the time of drafting this report, we have received submissions from a number of suppliers. An outline is given here, and a verbal update will be given to the meeting once the evaluation of the submissions has been completed.
14. Eight bids have been received for the provision of new **servers and storage**. Three short-listed suppliers are to be interviewed on Friday 17 October. The short-

listed bids range in value from £137,998 to £166,672, including a three year warranty. Following interviews and the discussions at scrutiny committees, we intend to finalise the procurement by means of individual cabinet member decision.

15. Five bids have been received for the provision of a new **virtualised desktop** environment. Two short-listed suppliers are to be interviewed on Thursday 16 October. The short-listed bids range in value from £171,059 to £212,496, including a three year warranty. Following interviews and the discussions at scrutiny committees, we intend to finalise the procurement by means of individual cabinet member decision.
16. The combination of new servers and new desktops will bring the users' IT environment up to date. The technical design is intended to minimise single points of failure, with the intention to provide high availability of systems.
17. 11 bids have been received for the provision of a **hosted email** service. At the time of writing these bids have not yet been evaluated fully. Following evaluation and the discussions at scrutiny committees, we intend to finalise the procurement by means of individual cabinet member decision.
18. The use of hosted email will make life easier for both employees and councillors, who will have access to council email wherever they have an available internet connection, using their preferred device (such as conventional computer, tablet or smart phone).
19. The new desktop infrastructure will include a current version of Microsoft Windows (version 7 or above) and the Office 2013 software, and the adoption of a modern mainstream email application should also be seen as a positive step. The updated software applications will make it easier for our employees to exchange documents with partner organisations, and will contribute to a more enjoyable experience of IT.

Financial Implications

20. The capital cost of the items mentioned above will be in the range £400k to £500k, to be shared equally by both councils. These figures are as expected and we do not expect to exceed the overall capital budget of £905k for the IT project.
21. Much of the cost of the hosted email service will be a revenue item, up to around £60k per annum to be shared equally by the two councils. We have made provision for this cost within the current year's base budget.

Legal Implications

22. The procurements described above are being conducted using the government's G-Cloud framework, operated by Crown Commercial Services, in accordance with Contracts Procedure Rules 98 and 99.

Risks

23. Terms and conditions for the procurement of these supplies and services will be those pertaining to the G-Cloud framework, mitigating much of the commercial risk.

24. There are risks to the implementation timetable, for example the delivery time for equipment or the capacity of the suppliers or the councils to carry out the work. We will mitigate these risks as far as possible by continuing to work to a detailed project plan.

25. A broader risk arises that the new infrastructure might fail to deliver the anticipated benefits. This risk is mitigated by a number of factors:

- we have used expert consultants to design the new infrastructure
- our suppliers have all had to go through a pre-qualification process for acceptance on the G-Cloud framework
- we will be using technology which is well established.

Conclusion

26. The new IT infrastructure is to be delivered during the first quarter of 2015. It will offer more resilience and an improved experience for all users. The precise timetable for implementation depends upon suppliers' lead times, and we will make it known as soon as we are able.

27. The committee is invited to review the contents of this report and provide comments to the relevant cabinet member.

Background Papers

- None

Scrutiny Work Programme



Listening Learning Leading

indicative scrutiny work to be undertaken 3 NOVEMBER 2014 - 30 NOVEMBER 2015

The scrutiny work programme belongs to the council's Scrutiny Committee and sets out an indicative schedule of scrutiny work due to be carried out over during period shown above. It is a rolling plan, subject to change at each Scrutiny Committee meeting.

Representations can be made on any of the following issues before an item is considered by the Scrutiny Committee. The meeting dates are shown below beside the items to be considered.

How do I make contact?

Each entry in the work programme indicates the names of all the relevant people to contact about that particular item. The telephone numbers for the relevant officers are listed in the individual entries. The contact details for the Cabinet members are available on the Council's website or by telephoning the Council offices on 01491 823000.

How do I get copies of agenda papers and other relevant documents?

The agenda papers for committee meetings and other relevant documents are available five working days before the meeting on the Council's website www.southoxon.gov.uk. Alternatively you can contact Susan Harbour, Democratic Services Team Leader, Legal and Democratic Services, South Oxfordshire District Council, Council Offices, Crowmarsh Gifford, Wallingford, Oxon, OX10 8HQ, email susan.harbour@southandvale.gov.uk. On occasions, the papers you request may contain exempt or confidential information. If this is the case, we will explain why it is not possible to make copies available.

How to make representations to the committee

Members of the public wishing to address a meeting on an issue on the agenda should notify the Head of Legal and Democratic Services by noon on the day before the meeting. Please contact Susan Harbour.

Scrutiny Work Programme

Item title	Scrutiny Committee meeting date and other decision dates	Lead officer	Cabinet member	Why is it here?	Scope	Notes/ Consultees/Invitees
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IT Procurement Project	Scrutiny Committee 21 Oct 2014	Mr Andrew Down Tel: 01491 823939 andrew.down@@southandvale.gov.uk	Ms Lynn Lloyd, Cabinet member for IT and technical services	Exempt?		
Welfare Reform Act and economic downturn	Scrutiny Committee 21 Oct 2014		Mrs Anna Badcock, Cabinet member for health and housing	<p>Purpose: to consider the impact of welfare reforms and the economic situation on vulnerable residents; and to consider how this council can help mitigate any adverse impacts.</p> <p>This item was considered by the scrutiny committee in November 2013.</p> <p>Exempt?</p>	The committee will hear evidence of the impact of reforms to in- and out of- work benefits including housing benefit, the council's council tax benefit scheme, and the social rented sector. It will make recommendations to council officers and Cabinet members where the council can use its powers to reduce the adverse impact on residents.	Invited: Cabinet member(s) Citizens' Advice Bureau SOHA Revenues and benefits client manager

Scrutiny Work Programme

Item title	Scrutiny Committee meeting date and other decision dates	Lead officer	Cabinet member	Why is it here?	Scope	Notes/ Consultees/Invitees
Burial ground provision in the district - review	Scrutiny Committee 2 Dec 2014	Mr Chris Tyson Tel: 01491 823125 chris.tyson@southandvale.gov.uk		<p>June 2014 To scope a review into burial ground provision in the district and specifically council owned burial grounds. To task relevant officers with the review.</p> <p>November/December 2014 or earlier To consider the findings and make recommendations to Cabinet and/or Council.</p> <p>Exempt?</p>		Cabinet and relevant council officers. Others as determined by the review group.

Scrutiny Work Programme

Item title	Scrutiny Committee meeting date and other decision dates	Lead officer	Cabinet member	Why is it here?	Scope	Notes/ Consultees/Invitees
Corporate Services Contract	Scrutiny Committee 2 Dec 2014	Mr Steve Bishop Tel: 01491 823831 steve.bishop@south-oxfordshire.gov.uk	Mrs Anna Badcock, Cabinet member for health and housing	Exempt? Report explaining the market's appetite for this contract, which helps to shape the specific recommendations binding the council to the specific a procurement strategy, the partners involved in any joint procurement and the actual services which will be exposed to market testing (and therefore exposed to potential outsourcing)		

Scrutiny Work Programme

Item title	Scrutiny Committee meeting date and other decision dates	Lead officer	Cabinet member	Why is it here?	Scope	Notes/ Consultees/Invites
Elections	Scrutiny Committee 2 Dec 2014			To receive an update on the planning for the 2015 elections and an update on the implementation of the scrutiny committee's recommendations on the review of the 2011 local elections		
Local Plan progress report: issues and options	Scrutiny Committee 2 Dec 2014		Rev Angie Paterson, Cabinet member for planning			
Review of the leisure strategy	Scrutiny Committee 11 Feb 2015	Kate Arnold Tel: 01491 823091 kate.arnold@southandvale.gov.uk	Mr Bill Service, Cabinet member for community safety, leisure and grants	To review the leisure strategy to include participation and involvement		

Scrutiny Work Programme

Item title	Scrutiny Committee meeting date and other decision dates	Lead officer	Cabinet member	Why is it here?	Scope	Notes/ Consultees/Invites
Community Safety Partnership annual report	Scrutiny Committee 17 Feb 2015	Mrs Liz Hayden Tel: 01491 823705 liz.hayden@southandvale.gov.uk	Mr Bill Service, Cabinet member for community safety, leisure and grants			
Performance review of Biffa to 31 December 2014	Scrutiny Committee 17 Feb 2015	Mr Ian Matten Tel: 01235 540373 ian.matten@southandvale.gov.uk	Mr David Dodds, Cabinet member for finance, waste and parks	Performance review of the council's contractor in delivering the waste services contract.	Officer's report to committee.	Representatives of Biffa will be invited to attend.
Performance review of Sodexo to 31 December 2014	Scrutiny Committee 17 Feb 2015	Mr Ian Matten Tel: 01235 540373 ian.matten@southandvale.gov.uk	Mr David Dodds, Cabinet member for finance, waste and parks	Performance review of council's grounds maintenance contractor.	Officer's report to meeting.	The contractor's representative will attend.

Scrutiny Work Programme

Item title	Scrutiny Committee meeting date and other decision dates	Lead officer	Cabinet member	Why is it here?	Scope	Notes/ Consultees/Invitees
Financial outturn to March 2014	Scrutiny Committee 1 Jul 2015	Mr Simon Hewings Tel: 01491 823583 simon.hewings@southandvale.gov.uk	Mr David Dodds, Cabinet member for finance, waste and parks	Purpose: to report the final year end position for revenue and capital expenditure against budget for the financial year 2013/14.		
Performance review of Capita 2014/15	Scrutiny Committee 1 Sep 2015	Mr Paul Howden Tel: 01491 823830 paul.howden@southandvale.gov.uk	Mr David Dodds, Cabinet member for finance, waste and parks	Review of the performance of the council's provider of financial and customer services.	Officer's report to the meeting.	Representatives of Capita will attend.
Performance Review of GLL (leisure contract) 2013/14	Scrutiny Committee 1 Sep 2015	Kate Arnold Tel: 01491 823091 kate.arnold@southandvale.gov.uk	Mr Bill Service, Cabinet member for community safety, leisure and grants	Annual performance review of the GLL leisure contract	To recommend a final assessment of performance to the Cabinet member	Invitees: GLL Leisure

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